

## Fees

Testing fees - \$225 for members and \$375 for non-members. Retake testing fees are \$50. All fees must be submitted with application and are not refundable once the application has been received by the Qualification Review Board. Cancellation Policy: A \$25.00 cancellation fee will be charged if examinee cancels less than 21 days before the exam date.

## Eligibility Requirements

To take the CPL examination, applicants must submit an examination application showing they meet one of the following eligibility requirements.

**Professional Experience** - Nine years experience in practicing or teaching logistics with two years of experience in at least two fields of logistics.

**Educational Equivalents** - Each academic year of undergraduate accredited coursework in logistics subjects is equivalent to one year of professional experience, with undergraduate credits limited to the equivalent of four years experience.

or

- Bachelor's degree plus 5 years experience or
- Master's degree plus 4 years experience or
- Doctoral degree plus 3 years experience

## Supporting Documentation

Application for the CPL examination must be accompanied by supporting documentation such as transcripts, letters of reference, endorsements and copies of awards and citations. Documentation requirements are described in the application instructions.

## Request for Application

Please contact the CPL Coordinator at SOLE Headquarters by one of the following methods:

- mail: 14625 Baltimore Avenue, Suite 303, Laurel, MD 20707-4902
- telephone: 301-459-8446, fax: 301-459-1522
- e-mail: [solehq@erols.com](mailto:solehq@erols.com)

# The Certified Professional Logistician Program

SOLE - The International Society of Logistics



## The CPL Program

The practice of logistics is a professional discipline. The Society's Professional Certification Program recognizes the professional stature and ethics of logisticians within commerce, industry, defense, federal and local government agencies, and both academic and private institutions. The adoption of a certification program in October 1972 was a major step by SOLE to further the accreditation of professionals in the logistics field. This certification recognizes the functional interrelationships within the professional responsibilities of logisticians regardless of their occupational roles.

The title "Certified Professional Logistician" will be granted to individuals of proven competence in logistics who pass an examination designed to test their broad knowledge of the entire logistics spectrum.

The Certification Program is administered by the Certified Professional Logistician Qualification Review Board (CPL-QRB) responsible for reviewing the eligibility of applicants, the conduct of the examination itself, and notifying candidates of the results. Applications for the CPL examination are available from SOLE Headquarters by request. Contact information is on the back of this brochure.

## CPL Certificate

Candidates who successfully pass the certification examination are awarded a specially designed certificate attesting to the successful completion of the certification process.

Successful candidates of the certification examination are granted the designation of “Certified Professional Logistician (CPL)” by SOLE - The International Society of Logistics. The professional designation should be used in a dignified manner similar to the recognition accorded the accounting, medical insurance and other professionals. Either the full expression or the initials may be used after the individual’s name on business cards and stationery but always in a manner consistent with the dignity of the Society. The logo may not be used, except as approved by SOLE Headquarters.

## The Examination

Examinations are held world-wide twice annually, in May and November, at announced times and are conducted by a proctor selected by the administering local SOLE chapter.

The examination is conducted during one continuous eight-hour period, which consists of four two-hour sessions. The CPL examination itself is often ranked as the equivalent of a Masters Degree for logistics managers and practitioners.

Initially the CPL candidate takes four parts at one time and must pass all four parts to be certified. If less than three of the four parts are passed, all four parts must be retaken to qualify as a CPL.

If three parts are passed, the candidate is permitted to retake only the one part failed but must do so within the next four examination dates. If the candidate does not successfully pass the remaining part within that time frame a new application must be submitted and approved, and all four parts must be retaken.

There is no limit to the number of times an individual may apply to take or sit for the examination.

Multiple choice questions are used, and the examination is “closed book.” Only non-programmable calculators are acceptable, and no reference material other than that authorized by SOLE is permitted in the testing area. Graded under the auspices of SOLE's Education Committee, candidates are notified of the results of the examination by SOLE Headquarters.

## Contents of Examination

### Systems Management - *Concepts of systems and logistics*

- System hardware and software
- System life cycle process and phases
- Logistics support, its elements and concepts
- Relationship and integration of systems engineering and logistics support functions
- System evaluation factors and methodology  
*Principles and Functions of Management*
- Logistics planning and implementation
- Proposals and contract negotiations
- Organization for logistics
- Staffing, directing and controlling

### System Design and Development - *System engineering*

- Conceptual, preliminary system and detailed design  
*Formal design review*
- Conceptual, system, equipment and critical design reviews  
System test and evaluation

### Acquisition and Production Support - *Acquisition of logistics support resources*

- Requirements for support
- Price and source selection
- Provisioning
- Analysis and control
- Production support
- Production requirements, planning, control quality assurance, plant engineering management and methods

### Distribution and Customer Support - *Physical supply and distribution*

- Role of distribution
- Material management, packaging, transportation, warehousing and handling
- Requirements and contracts
- Field engineering and data  
*Equipment phase-out and disposition*
- Phase-out and replacement
- Handling and processing
- Material disposal, reclamation and recycling